



ASHBURNHAM STEVENS MEMORIAL LIBRARY

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Library of Things Collection Policy

The Library of Things is a collection of non-traditional items that support the Stevens Memorial Library's mission to provide educational, cultural, historical, and recreational materials that meet the needs of our users. Patrons who borrow a Library of Things item agree to abide by the Stevens Memorial Library's Library of Things lending guidelines below.

Scope of Collection

The Library of Things collection provides diverse opportunities for learning and engagement. The Library of Things collection is not intended to be comprehensive, as the Library is limited by funding and storage space for these items.

Please click on the following link to see examples of what is included in the Library of Things collection.

Selection of Materials

Library staff select materials for the Library of Things collection based on the needs and interests of Library patrons. The Library welcomes input from the community concerning the collection. All suggestions for purchase are evaluated using the same selection criteria as for other materials.

Not all Library materials may be suitable for all members of the community. Responsibility for a child's use of Library materials, regardless of format or content, lies with the parent or guardian, not with the Library.

The Library reserves the right to take a Library of Things item out of circulation temporarily to use for Library purposes (workshops, demonstrations, or other programs), or to repair a damaged item.

Library of Things Guidelines for Borrowing and Use

A valid CW/MARS Library card is required to borrow a Library of Things item. Library of Things items are not available through system-wide holds. All Library patrons are required to check out and return Library of Things items to the Circulation Desk. Please do not use the book drop to return Library of Things items.

Loan Periods and Fees

In most cases, a Library of Things item may be borrowed for one week and renewed once unless another borrower is waiting. The Library reserves the right to change borrowing periods for a Library of Things item at any time.

Proper Use and Liability

Please use care when handling the Library of Things item you have borrowed.

Borrowers are solely responsible for a Library of Things item and will be billed for reasonable repair or replacement costs associated with damage or loss.

The Library is not responsible for any injury, loss, or damage that may occur from use of a Library of Things item. The responsibility to protect against loss is the borrowers.

Staff will inspect Library of Things items upon return. Borrowers are expected to return the Library of Things item with all parts and components in the original condition and in the original Library container to the Circulation Desk. Patrons will be financially responsible for any damage to an item while in their possession.

Approved by Library Board of Trustees, December, 2023